

POTEET HIGH SCHOOL PIRATE BAND POLICIES AND PROCEDURES 2019 – 2020 SCHOOL YEAR

The following policies were drawn up not to punish anyone or to restrict your personal freedoms, but rather to allow us all to be aware of the rules necessary to keep the Pirate Band functioning in a smooth and positive manner.

EXCUSED ABSENCES

The following situations constitute an excused absence:

- 1) Illness--Requires a note from parent.
- 2) Death in the family--Requires a note from parent.
- 3) Extreme family emergency--Requires a note or phone call from parent.
- 4) Doctor appointment (emergency)--Requires note or call from parent. Please schedule all doctor's appointments around rehearsals and concerts.
- 5) All other circumstances considered to be extenuating according to the Mesquite I.S.D. attendance policy.

Note: All absences require a note!!!

UNEXCUSED ABSENCES

Most other absences are unexcused at the discretion of the director.

The following actions will be taken for unexcused absences:

- 1) In marching season, content and valuable instruction time will be lost and cannot be recovered. As a result, a substantial number of points will be deducted from the academic grade. Work, non-Poteet sports, family events, etc. constitute an unexcused absence.
- 2) In concert season, the same policies will apply as mentioned above. Repeated absences could result in being moved to last chair, and/ or being moved down a band.
- 3) Second unexcused absence in either marching or concert band will result in a parent conference.
- 4) Unexcused absences could result in loss of marching spot, lowering of band placement, and/or removal from band. This will be handled completely at the directors' discretion.
- 5) In short, be responsible for your own actions concerning these matters!

EXTRA REHEARSALS AND SECTIONALS

In addition to regular rehearsals during school time, each member is required to attend additional rehearsals each week. These are required rehearsals and the same absentee rules apply to them as apply to our regular rehearsals! The day and time of sectionals are varied according to which section the student is in.

PERFORMANCES

All band members are required to participate in **ALL** performances. Please keep track of the calendar that is passed out at the beginning of summer band for football games and marching competitions, as well as concerts and festivals. *The fall schedule includes every Friday in August, September, October, and the first few weeks of November, as well as the first two Saturdays in October!* This does include **ALL PLAYOFF GAMES**, the **RODEO PARADE** and **GRADUATION**. Missing a performance results in a failing grade for the six weeks and may possibly jeopardize the member's chance for going to contests and trips with the band. Again, this does apply to the Rodeo Parade and Graduation. Repeated absences from performances will result in removal from band.

TARDIES

Members should arrive no later than 10 minutes before the designated time for before and after school rehearsals. Get there in time to get your instrument, music, stands, etc. and get in your seat, ready to play at the appointed time. Keep the following items in mind concerning tardies:

- 1) Anyone who arrives later than the scheduled time and is not in their assigned place is tardy.
- 2) Anyone arriving more than 15 minutes late results in missing valuable instruction time, and the academic grade may be affected accordingly. In addition, arriving this late creates a class disruption and could result in the lowering of the citizenship grade, possible loss of spot on the marching field, and/or lowering of band placement.
- 3) A NEW tardy policy for marching rehearsals will be implanted this season. Please be ready for a full explanation and handout to better understand the ramifications to being tardy to rehearsal.

UNIFORMS

As most of you know, the Pirate Band just got new uniforms. **THEY LOOK INCREDIBLE!** Although there is no rental fee involved, you are expected to take excellent care of the uniform checked out to you. You will be held responsible for any damage to the uniform or lost uniform parts. All students are required to purchase band shoes (we do this in summer band camp, from one specific company), and for wind players- performance gloves. In addition, all concert bands wear more formal concert attire at competitions. All boys are required to purchase their own tuxedo shirt (the school will provide the tuxedo). All girls are required to purchase their own formal black dress, which must be approved by the band directors.

CONCERT ATTIRE

For the Senior Honor Concert in May students in each band will wear very nice to formal dress. For boys a coat and tie is required. For girls an appropriate, modest, formal type dress or pants suit. Dresses must be appropriate in length and neckline. For ALL other concerts, students will be required to wear Concert Black. If a student fails to comply with the concert dress code, they will be asked to go home and change before the concert or they will not be allowed to play which will result in a missed performance. If there are any questions please contact Mrs. Downs.

Concert Black Boys

- School issued Tuxedo Jacket, Pants, Cummerbund and Bowtie
- Student purchased white tuxedo shirt
 - Must be pleated and have a collar (full or wingtip)
- Student purchased black dress shoes and black socks

Concert Black Girls

- Student purchased solid black dress
 - ***Mid-calf length or longer!***
 - Must have sleeves (capped or longer)
 - Modest neckline
 - Black Hose
 - Black dress shoes
 - Flats or heels
 - **No TOMS, SPERRY'S, SANDALS, Etc.....**
- Or.....***
- Student Purchased Black Women's pants suit
 - Matching Jacket and Slacks (slacks must have a crease)
 - White or black dress shirt (shirt can not hang past the jacket)
 - Black socks
 - Black dress shoes
 - Flats or heels
 - **No TOMS, SPERRY'S, SANDALS, Etc.....**

CONCURRENT ENROLLMENT

Enrollment in both Band and Instrumental Ensemble classes is mandatory for all band students. Exemptions will be done on a case-by-case basis for true conflicts in the master schedule that can be resolved in no other way and for seniors that may need another course to graduate that cannot fit into their class schedule. Conflicts that can be resolved by moving a class to a later year will be taken care of in that fashion.

GRADES

For **Honors Band, Symphonic Band, and Concert Band** (A-day), grades will be determined by the following: This is a performance/participation grade based on rehearsal attendance, class participation, performance attendance, and daily test grades.

The following items **subtract** points from your A-day grade:

Missing rehearsals - unexcused-loss of instruction - results in a 10 point deduction.

Missing performances - unexcused-loss of valuable performance time- comparable to missing a major test - results in 30 point deduction for the six weeks.

Forgetting/not having horn or equipment- causes loss of instruction - results in a 7 point deduction.

Not having your horn in working order - same as not having it.

Daily tests:

A test will be given at the beginning of each rehearsal. This test is worth 1/30th of your daily average.

In addition:

All Honors Band and Symphonic Band students will be required to prepare and audition for the All-Region Band and prepare and perform a solo at the Solo and Ensemble Competition. ALL Concert Band students are required to perform a solo or ensemble at the Solo and Ensemble Competition. The grade for this will be determined by the amount of preparation put into each event and the results of each performance. Any student who earns a chair in the All Region Band is required to attend the clinic and perform on the concert.

For **Honors Ensemble, Symphonic Ensemble, and Concert Ensemble** (B-day), grades will be determined by the following: This grade is based on test grades: memory tests, chair tests, and/ or written tests. Although there are only two to three tests per six weeks, you may retake the tests to improve your grade.

The following items **add** points to both A-day and B-day averages:

- Extra help that facilitates instruction
- Trying out for All-Region band
- Being selected to the All-Region band, Area Wind Ensemble, and the All State Band
- Performing at Solo and Ensemble Contest
- Any additional work, practice, etc. that would enhance individual performance
- Taking private lessons
- Being section or squad leader
- Holding a position of responsibility

APPROVED SAT DAYS

DO NOT schedule your fall SAT for October 5th as we will be performing in TWO competitions this day. DO NOT register for ACT on October 26th as we have UIL Area Marching Contest (Qualification to State) NO EXCEPTIONS!

<u>SAT</u>	<u>ACT</u>
August 24 – YES	September 14 – YES
October 5 – NO - TWO BAND CONTESTS	October 26 – NO – 5A Area Contest
November 2 – Yes	December 14 – YES
Decemeber 7 – YES – afternoon all-region audition	February 8 – YES
March 14 – YES	April 4 – YES
May 2– YES	June 13 – YES

BAND PLACEMENT

Every student who is signed up for band must audition to be placed in a band class. Placement in Concert Band, Symphonic Band, and Honors Band is based on a series of criteria. Some of these criteria are: the audition itself, participation in All-Region and Solo Ensemble, conduct, attitude, dependability, eligibility, attendance for rehearsals and performances, and the student's demonstrated ability to perform the level of the music for the band in which they are placed. **In addition – band placements will be reviewed at the end of the Fall semester each year and changes will be made based upon attendance, All-Region results and preparation, attitude and work ethic.**

SPRING TRIPS

It is the policy of the Mesquite Independent School District that students will receive the opportunity to travel as a member of their instrumental music program every other year. These trips constitute an excellent performance opportunity for our band and are considered a major performance. All band students are expected to attend the Spring trip. Numerous fundraisers will be held throughout a trip year. Students are strongly encouraged to utilize these events to help defray the costs of the trip. In addition, these trips are a reward for hard work and dedication throughout the year. **Any student who is ineligible to perform at the U.I.L. Concert/Sightreading contest will not be allowed to attend the Spring trip.**

CONDUCT

The conduct of each band member should be above reproach. By the time a student reaches high school, he/she should know how to show appropriate behavior. The high standards set by the Poteet Pirate Band will be strictly enforced (**this includes your social media**). Poor behavior is a sign of lack of pride and a lack of concern for the band. If a student's conduct grade falls below a "C" in band or in any other class, he/she could be removed from their current band assignment. During marching season, the student could be removed from the marching band formation as well. Members who continually display inappropriate conduct or violate the policies of the school could be removed from the band program.

ELIGIBILITY

Currently, according to the Texas Education Association/ University Interscholastic League Side By Side Rules, it is stated that a student in an extracurricular activity who fails any class for a six weeks grading period will be ineligible to compete or perform with that group for the next three weeks. At the end of the three week period, a student may become eligible again if he/she is passing all classes at that time. Because of this law, any band student showing an inability to consistently be eligible could be removed and placed in a lower band, or could be removed from the band program. This will constitute a schedule change, so be aware of this policy.

SOLO AND ENSEMBLE CONTEST

We host Solo and Ensemble Contest here at Poteet High School each May. Each student will be required to prepare and perform a solo for a judge at this contest. In addition, each student will need to pay for a professional accompanist to perform with them. The directors will assist your student in finding a highly qualified accompanist and schedule their rehearsal times. If you have an accompanist you would like to use, please notify your director by April 1st. The school will contract and coordinate schedules for your student. Payment of \$40 is included in your band fees at the beginner of the year.

PRIVATE LESSONS

Private lessons are not required, but are **highly recommended**. Nothing can substitute for the knowledge and expertise gained from studying one on one with an expert on your particular instrument. Our band program has excelled because of the outstanding participation we have had in the private lesson program. Our philosophy on private lessons is: the better the individual student becomes on their instrument, the better our band will be! We have a fine staff of private lesson teachers. Make use of them!!!

SOCIAL FUNCTIONS

Only current band members, those who graduated as seniors from the Pirate Band, and director approved students are eligible to participate in any social function with the band. These functions include but are not limited to: Summer Band Blowout, parties, Band Banquet, etc. Any student who is removed from or quits band is no longer eligible to participate in any Pirate Band function.

TIME SCHEDULE

Band rehearsals are at the following times: ***Remember, the high school day begins at 8:45 am and ends at 3:55 pm.**

Marching Band-----	7:00am to 8:15am every morning at PHS except for Wednesdays. <u>Wednesday</u> morning rehearsals will be held at Memorial from 7:00 to 8:00 am. Tuesday afternoon will be at PHS in <u>sectionals</u> from 4:15pm to 5:15pm. Thursday afternoons will be at PHS in <u>full rehearsal</u> from 4:15pm to 6:00pm.
Honors Band-----	1st period on A days
Honors Ensemble-----	1st period on B days
Symphonic Band-----	2nd period on A days
Symphonic Ensemble-	2nd period on B days
Concert Band-----	4th period on A days
Concert Ensemble-----	4th period on B days

SUMMER CALENDAR

May 28 and 29: Spring Marching Camp – 4:30pm to 7:00pm at PHS (FULL BAND including 8th graders)
May 29: 2019 Marching Show Preview Performance – 6:30pm at PHS GYM
July 29 and 30: Full Band Camp Fundamentals – 7:30am to noon at PHS
July 31: Full Band Camp – 7:30am to 2:30pm (indoor music only)
August 1 – 16: excluding Saturdays and Sundays: Full Band Camp – 7:30am to 2:30pm
August 8/9: Evening Full Band Camp – 4:30pm to 9:00pm * (These times may change as MISD sets their summer calendar)

2019 Summer Color Guard Dates:

June 6-7: Weapons Only – 10am to 6pm at PHS

June 10 – 14: Full Guard – 9am to 4pm at PHS

July 22 – 26 Full Guard – 9am to 4pm at Austin Elementary

2019 Summer Percussion Dates:

July 22 – 26: Drumline Camp – 8am to 4:00pm at PHS

2019 Leadership Team Dates:

July 17: Jones Leadership Clinic- 2:30p-7pm at PHS

July 18 – 19; 22 – 25: Leadership Camp– noon to 4pm at PHS

The first day of school is Monday, August 19th. *These rehearsals are required for **all** band members!!*

Marching spots for the entire year will be selected on the first day of Full Band Camp! ***Only those students that have been consistently present will be considered for a marching spot.*** This is very important!

Keep checking our website: www.poteetpirateband.org for updates and summer rehearsal reminders. I will not be mailing out a letter this year. All of the information you need will be posted on our website. Like us on Facebook, Instagram and Twitter!

BAND FEES AND PARTICIPATION

It is the goal of this band program to NEVER allow financial hardship to prevent a student from participating in the group. That said, there are fees associated (attached) with participation. As a new policy for 2019/20, all previous years' band fees must be paid in full before a marching spot can be assigned to a student. Please contact Mr. Newman (cnewman@mesquiteisd.org) to discuss any extenuating circumstances.

PHYSICALS

In the fall of 2019, every student participating in UIL marching band in the state will be required to attain a physical. No student may participate in marching band after August 1st without first providing documentation of their physical. Your doctor can provide this service for your family or you may attend a **FREE PHYSICAL** night at Poteet provided by Dallas Regional Health Center on May 22nd. More details to come!

RESPONSIBILITIES

It is the responsibility of the student to call the director in advance when you are going to be absent. If you are going to be absent, call the band hall early before rehearsal so that we may plan for your substitute.

It is also the responsibility of the student to present to the director any notes for absences at the first rehearsal that you are back. You have this responsibility, as we do not often have time to hunt you down for your excuse. If we receive no note from your parents, then we will assume the absence is unexcused. Of course, all regular school rules apply to our band as well.

The band hall phone number at Poteet is **972-882-5323** and the main office phone number at Poteet is **972-882-5300**

POTEET HIGH

Pirate Band

"A Performance of Pride"

Dear Parents and Students of the Pirate Band,

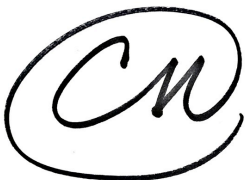
This next year is going to be a very exciting year for the Pirate Band. As you well know, our band is the **2007, 2005, and 1997 CLASS 4A STATE MARCHING BAND CHAMPION!** We will be hosting and performing at the *Mesquite Marching Festival*, taking the show on the road to the *Plano East Marching Invitational*, and we will be competing for the first time in the *US BANDS REMO Series Finale* in Midlothian! One more competition, we will compete in the *Dallas Regional Bands of America Contest* again! But above all, our singular focus is on being the best Pirate Band ever! **NEVER FORGET THE HEART OF A CHAMPION!!!!**

The Poteet Honors band was also named the **2008 TMEA State Honor Band** and the recipient of the **2008 Sudler Flag of Honor!** The Pirate concert bands have done consistently well at U.I.L. competition and other band festivals, in fact, the Pirate Marching Band, Honors Band, and Symphonic Band received straight ones from every judge in every contest this entire year. This is going to be an exciting and busy year, one that I am looking forward to with anticipation! Needless to say, our standards are quite high, but I feel that we are more than up to the challenge.

I feel very honored to have you as students in the Pirate band. An exciting challenge is ahead of us, and I feel that by working together we can meet those challenges and be rewarded by them. I'm sure you will agree that all the hard work will be worth it when you see and feel the pride from the people we become through the journey.

Go Pirate Band!!!!

Thanks,

A handwritten signature in black ink, consisting of the letters 'CN' inside a circular scribble.

Cody Newman

Director of Bands

Poteet High School

So that we may know that all members and parents have reviewed this copy of our policies, please sign the form below and return it to Mr. Newman. Thanks!

We have received and read the 2019-2020 copy of the Poteet Band Policies and Procedures, and will make every effort to adhere to them.

Band Member PRINT NAME

Parent PRINT NAME

Band Member Signature

Parent Signature



THE FOLLOWING PAGE
MUST BE

NOTARIZED

DO NOT SIGN THE TOP SECTION OF THE NEXT PAGE
UNLESS YOU ARE IN THE PRESENCE OF A NOTARY

Mesquite ISD Parent or Guardian's Permit

In consideration of accepting my child as a participant in band, I, intending to be legally bound, hereby myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against all other entrants and the Mesquite Public Schools, Mesquite Texas, its officers, agents and representatives for any and all injuries suffered by my son or daughter while participating in band or while in transit to practice or games.

I hereby give my consent for my son/daughter to compete in University Interscholastic League approved events, and travel with the band directors or other representatives of the school on any trips.

It is understood that even though protective measures are taken, the possibility of injury or accident still remains. Neither the University Interscholastic League nor the Mesquite ISD assumes any responsibility in case an injury or accident occurs.

I have read and understand the University Interscholastic League rules included in this packet and agree that my son/daughter will abide by all of the UIL rules.

The undersigned agrees to be responsible for the safe return of all band equipment issued by the school to my son/daughter.

If, in the judgment of any representatives of the school, my son/daughter needs immediate care and treatment as a result of any inquiry or sickness, I do hereby request, authorize, and consent to such care and treatment as may be given to my son/daughter by any physician, athletic trainer, nurse, hospital, or school representative; and I do hereby agree to indemnify and save harmless the school and any school representative from any claim by any person whomsoever on account of such care and treatment of my son/daughter.

Your signature below gives authorization that is necessary for the school district, its athletic trainers, band directors, associated physicians, and student insurance personnel to share information concerning medical diagnosis and treatment of your son/daughter.

Parent Relationship

Signed before me this _____ day of _____, _____

Notary – Dallas County, Texas

MESQUITE INDEPENDENT SCHOOL DISTRICT

FIELD TRIP PERMIT

I, _____, do permit _____
(Name of parent/guardian) (Name of Student)

to participate in the school activity described below. A field trip is considered an extension of the curriculum and is designed to enrich and broaden a student's education experience.

Signature of parent/guardian

Date of Activity: _____ 2019-2020 Description of Activity: PHS Band Performances

School Bus –
District Trans

Poteet Band Medical Info

Student Name _____

- Please list any allergies the student has (seasonal, food, medications)

- Does the student have asthma? Yes / No If so, will they have and inhaler with them?
Yes / No

- List any medications the student takes that we should be aware of

- List any other health issues we should be aware of

Playoff Football -Thanksgiving Weekend Conflict/Absence Request Form

State the reason for your projected absence: _____

Please attach plane ticket purchase receipt or other verifiable documentation for above reason.

I (student name) _____ by signing this contract, agree to make-up my absence from the Thanksgiving weekend playoff football game by completing a 6-hour community service project as approved by Mr. Newman. Failure to complete this project by the end of the first semester 2018 will result in a failing grade for my A-Day band class.

All projected absences must be submitted to Mr. Newman in person NO LATER than November 8th, 2019. No documentation will be accepted after this date. All requests will be approved by Mr. Newman, signed and returned by November 15th.

Any student absence, other than those which would be considered excused absences according to the policies and procedures, will result in a 30 point deduction from the A-Day band grade for the corresponding six-weeks.

Band Member PRINT NAME

Parent PRINT NAME

Band Member Signature

Parent Signature

Director Approve or Deny Request

Director Signature

Date